



**STATE HEALTH SOCIETY, BIHAR**  
**राज्य स्वास्थ्य समिति, बिहार**

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**Sanjay Kumar, IAS**  
Secretary, Health-cum-  
Executive Director

To,

**Principal Secretary**, Department of Human Resource Development, GoB  
**Principal Secretary**, Department of Health and Family Welfare, GoB  
**Secretary**, Department of PHED, GoB  
**Secretary**, Department of Social Welfare Administration, GoB  
**State Project Director**, Bihar Education Project Council, Patna  
**State Representative**, UNICEF Bihar Field Office, Patna  
**Operation Director**, Deworm the World Initiative  
**Programme Manager**, Deworm the World Initiative

Patna, Dated:- 22.11.2013

**Sub: Minutes of the meeting of State School Health Coordination Committee (SSHCC) held on November 1<sup>st</sup>, 2013**

Sir/Madam,

I would like to share minutes of the 3<sup>rd</sup> " **School Health Coordination Committee (SSHCC) meet**" held on **November 1<sup>st</sup>, 2013** at Conference Hall, State Health Society, Bihar regarding the draft work plan for the School Based Deworming Programme. The third round of Bihar School based Mass Deworming Programme has been planned to be held on 23<sup>rd</sup> January, 2014 (Deworming Day) and 28<sup>th</sup> January, 2014 (Mop-Up Day).

We are hopeful, we shall be able to achieve cent per cent goal of deworming programme in the State with your help and support.

*Respectfully*

Sincerely Yours,

*(Sanjay Kumar)*  
(Sanjay Kumar)

**Encl.- Minutes of the meeting**



**Draft**

**Minutes of the State School Health Coordination Committee meeting, Bihar held on 1<sup>st</sup> Nov, 2013 at State Health Society, Bihar**

**The meeting was attended by the following persons and chaired by**

- **Department of Health and Family Welfare GoB:** Shri Sanjay Kumar (IAS) Executive Director cum-Secretary Health,SHSB.  
Dr N K Mishra Program Officer SHSB
- **Bihar Education Project Council GoB :** Shri Rahul Singh, State Project Director (IAS), BEPC.
- **Women and Child Development Department GoB:**
- **Department of PHED GoB:** Mr. M. S. Jawaid, Director (PMU), PHED, Mr. Chiranjeev Kumar, State Coordinator, BSWSM.
- **Department of Social Welfare Administration GoB:** Dr. Neelam Kumari, Assistant Director ICDS.
- **UNICEF:** Dr Alok Ranjan, Nutrition Specialist, UNICEF.
- **Human Resource Development Department GoB:**
- **Deworm the world:** Ms Priya Jha Country Director Evidence Action Deworm the World Initiative, Mr. Deepak Jha Program Manager Bihar Deworm the World Initiative, Ms Ranjana Pandey Program Coordinator Deworm the World Initiative

**Discussion by SSHCC**

- Shri Sanjay Kumar, ED, SHSB initiated the discussion by taking brief of the operational plan from Priya Jha, Country Director, Evidence Action in presence of Shri Rahul Singh, SPD, BEPC. Shri Sanjay kumar was specific about the emphasis on preventive measures, adverse event management, and what teachers are expected to do, and what they are not supposed to do during the deworming programme. ED further apprised that some reference-materials also need to be developed for resource person/trainers and for trainees.
- SPD BEPC suggested postponing program date to avoid any cold wave impact and ED, SHSB suggested postponing both dates for 7 days, thus shifting Deworming Day to 23<sup>rd</sup> and Mop-Up Day to 28<sup>th</sup> January.
- IEC was discussed as one of the major program component for making community aware about the program and ultimately for reaching higher number of students. ED committed that expenses of printing of Poster, Radio Appeal and News Paper appeal will be borne by SHSB. He requested SPD whether Vidyalay Siksha Samiti (VSS) can be assigned community mobilization with the help of Head Master which SPD agreed upon
- SPD suggested to train 3 BRPs from each block at district level training and to assign them to train the school teachers within their blocks. He also suggested the training of the school teachers by the trained BRPs one or two days prior to the deworming day. At the end of the training forms to be used during programme, training materials, and drugs

will be distributed among the school teachers. He also suggested that drugs should be handed over to BRPs from PHCs.

- SPD also said that one page reporting format (form S) should be distributed among the school teachers at the block level training and all the teachers must be communicated to fill and submit this reporting format by 29<sup>th</sup> of January BRPs (if 28<sup>th</sup> is finalized as the Mop-Up Day), in a report submission meeting called by. BRPs will be responsible for the collection and submission of this form. This aspect has to be emphasized during the training at all level. Report collection proved very challenging for the last two rounds.
- SPD conveyed that BEPC can print the refresher-training document provided it can be limited only in two pages, containing only what is expected from teachers, what they are supposed to avoid and on adverse event management. DtWI team will come up with this shortly. He agreed to print the one page reporting forms, to be submitted by schools.
- To fulfill the shortage of drugs (355000 tablets as reported in operational plan), ED, SHSB asked DtWI team to prepare the repackaging plan and execute it soon.
- ED SHS suggested Dr N K Mishra initiate involvement of VHSND for community mobilization activity
- Adverse event Protocol was discussed in details with involvement of emergency help line number to be printed on IEC materials and 2-page refresher-training document. DtWI will provide the helpline number and will manage it during the programme day. All the information/ complain/suggestion will be shared with SHSB and BEPC.
- ED will forward letter to subsequent district to organize/initiate District coordination committee meetings to facilitate better convergence between Health and Education departments and better execution of the program.

The meeting was adjourned after thanking all the officials and facilitation from RTC after developing a micro plan for the further action.